



Candoo How to **Windows 10, Part 2**

To print this guide, go to "File" and click "Print".

Table of Contents

How to **download applications** in the Microsoft store

How to **Empty the recycle bin**

How to **recover deleted files** from the recycle bin


How to **uninstall applications**

How to download applications in the Microsoft store

Accessing the Microsoft store can be very useful to download applications that are compatible with Windows 10. Applications like Spotify, Microsoft office, and video streaming applications.

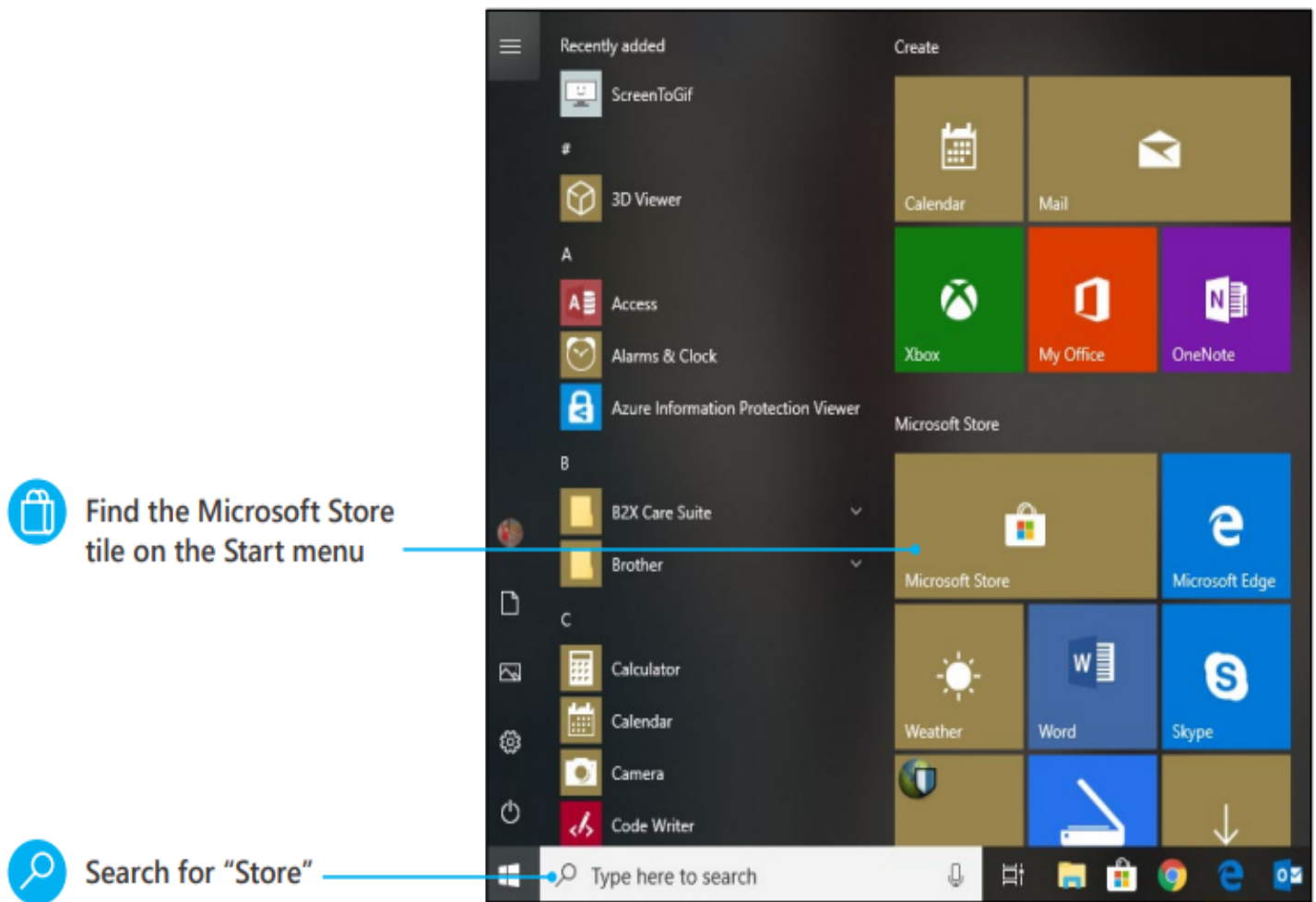
Step 1

locate the Microsoft store icon on the taskbar.

 Select the button on the taskbar



Another way of accessing the Microsoft store is from the start menu or the Windows search bar on the taskbar.





(646)758-6606

support@candootech.com

candootech.com

Step 2

In the Microsoft store, there are many ways to search for applications. The most direct way to download an application is using the search bar.

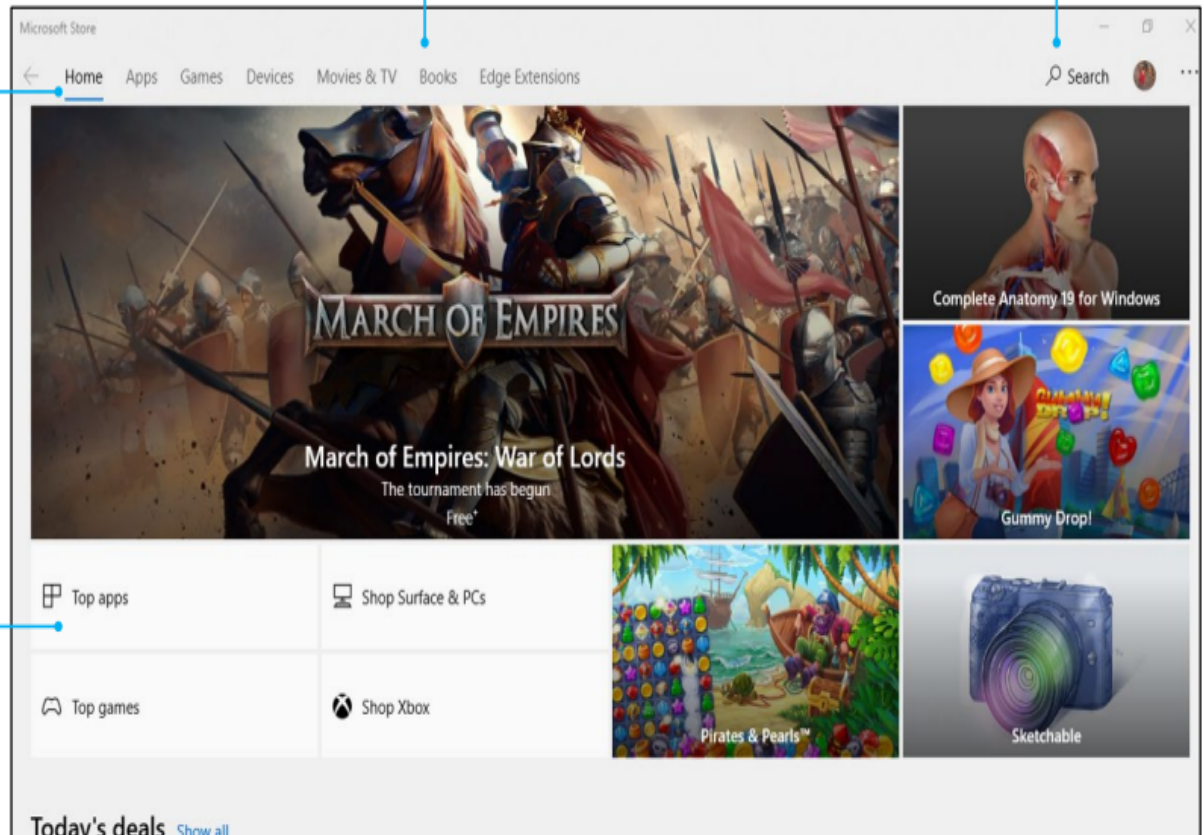


Don't need to see it all?
Browse any category.



Want something specific?
Find it with Search.

Home has a little bit
of everything
Get apps, games, books,
and Themes—all secure
and verified by Microsoft.



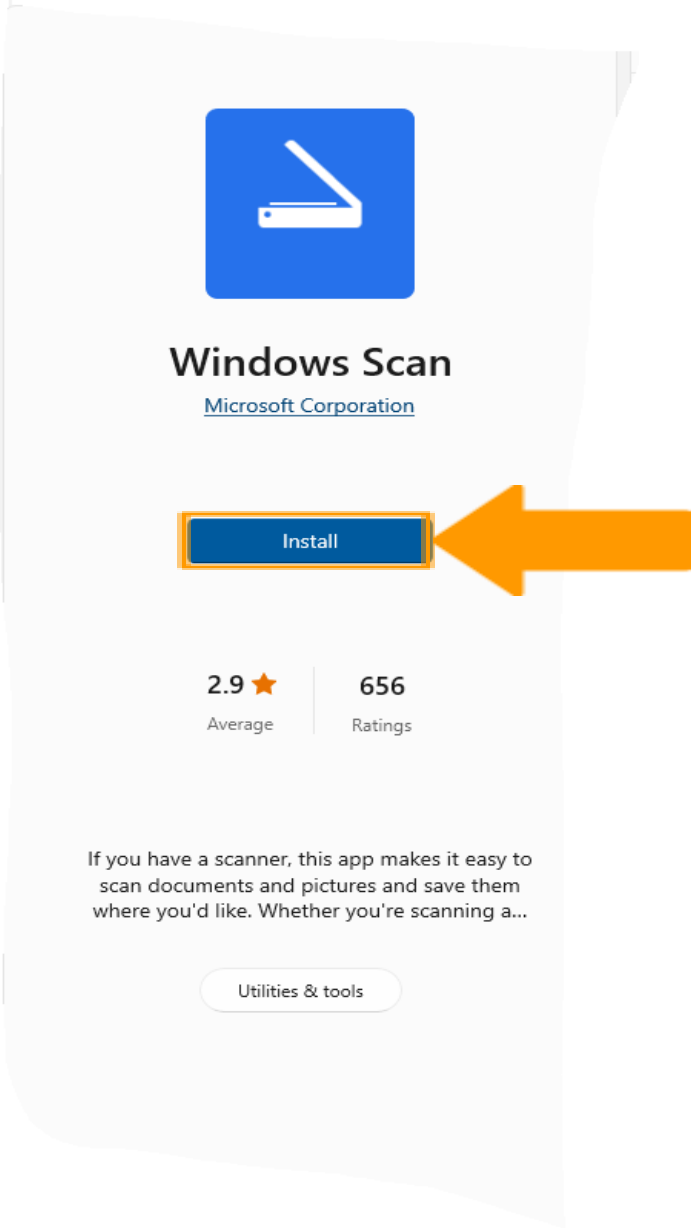
Save time with
curated content
Quickly see
what's popular.



(646)758-6606
support@candootech.com
candootech.com

Step 3

To download the application click on the install button below the app icon.



How to Empty the Recycle Bin

The Recycle bin is where files are moved when they are deleted after 30 days the file is permanently deleted. Let's look at how to empty the recycle bin.

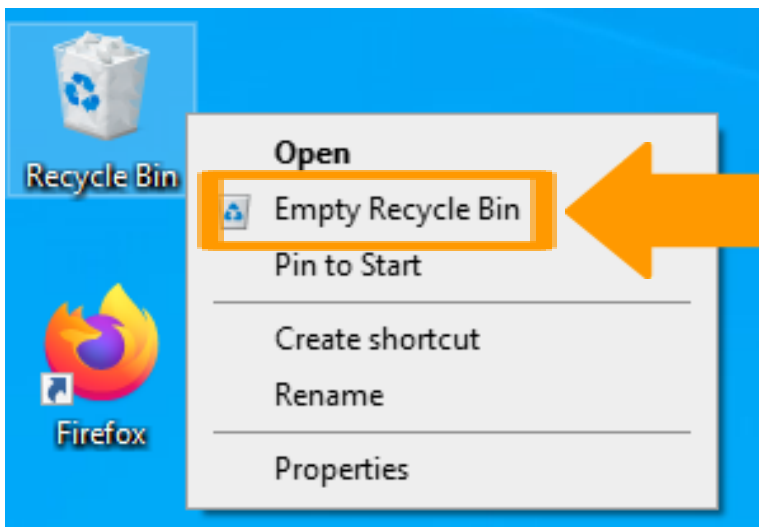
Step 1

Locate the recycle bin on the desktop and right-click on the Recycle bin icon.



Step 2

After right-clicking on the Recycle Bin icon a submenu will appear, click on the "Empty Recycle Bin" option.





(646)758-6606

support@candootech.com

candootech.com

How to recover deleted files from the Recycle Bin

If a file was deleted by mistake an easy way to recover the file is to recover the file from the Recycle Bin.

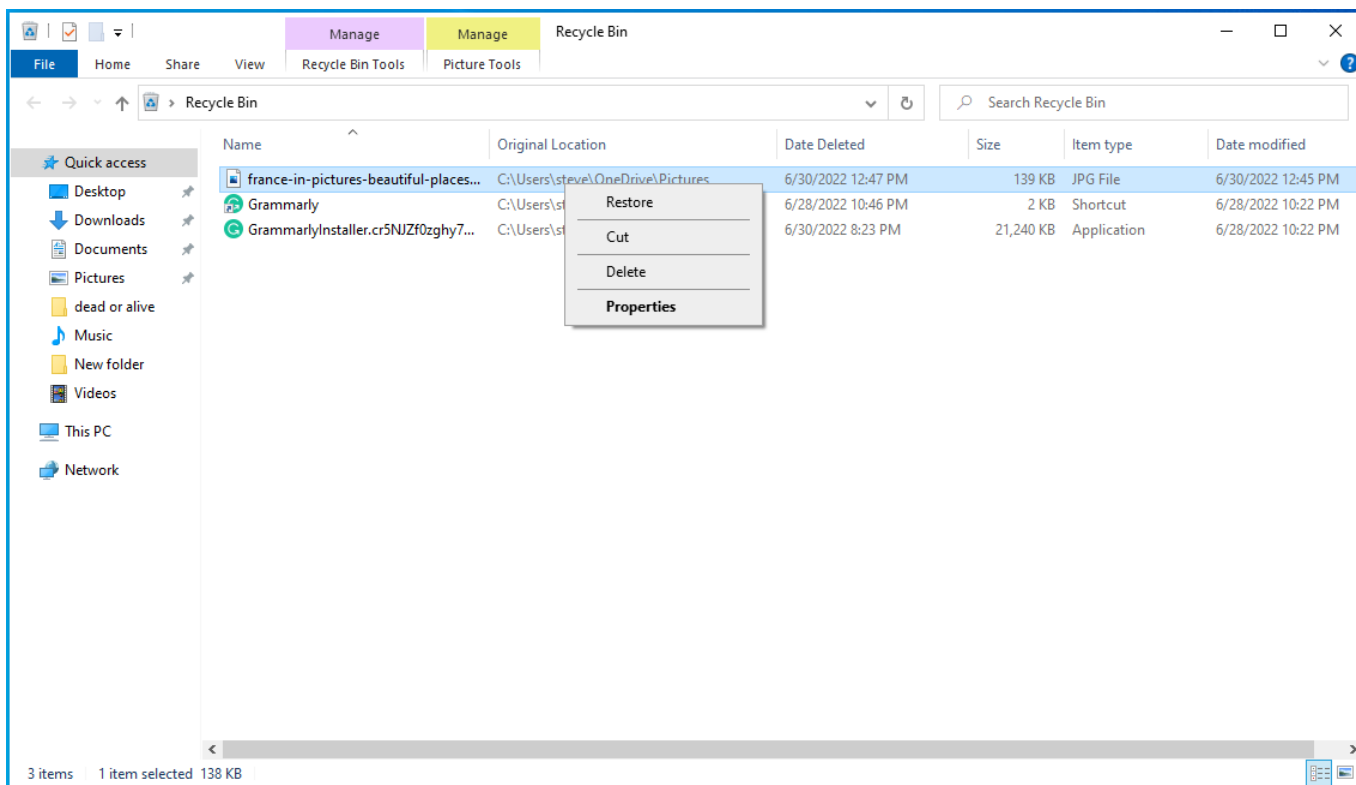
Step 1

Locate the recycle bin on the desktop and double-click on the icon.



Step 2

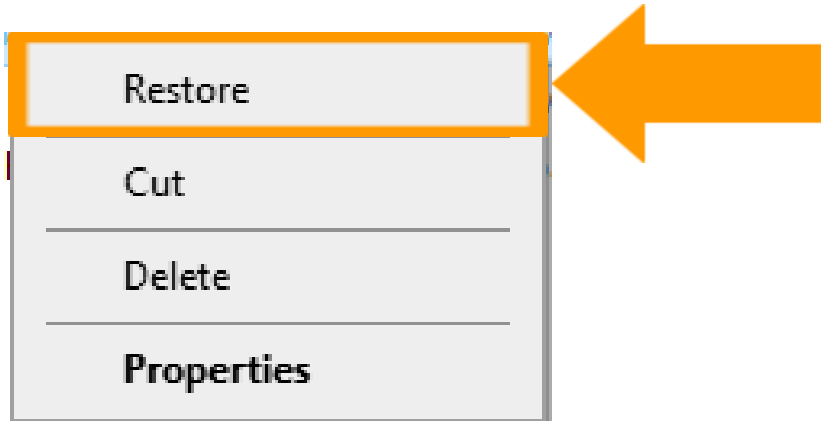
In the Recycle Bin locate the file to recover and right-click on the file.





Step 3

Click on restore to restore the file to its original location.

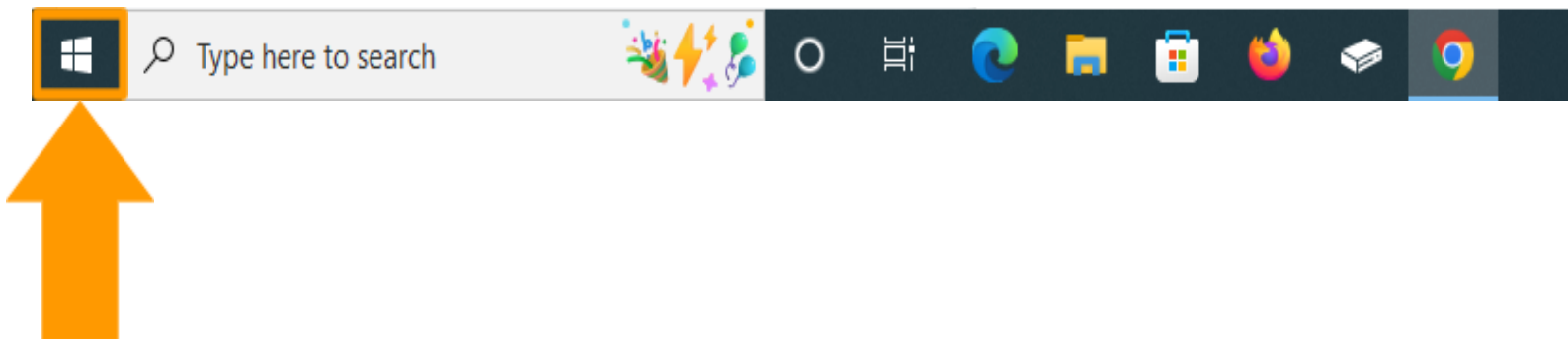


How to **uninstall applications**

Removing applications from the computer has been simplified with Windows 10. Uninstalling can be useful for removing unwanted or troublesome applications from the computer.

Step 1

Click on the start menu icon on the taskbar

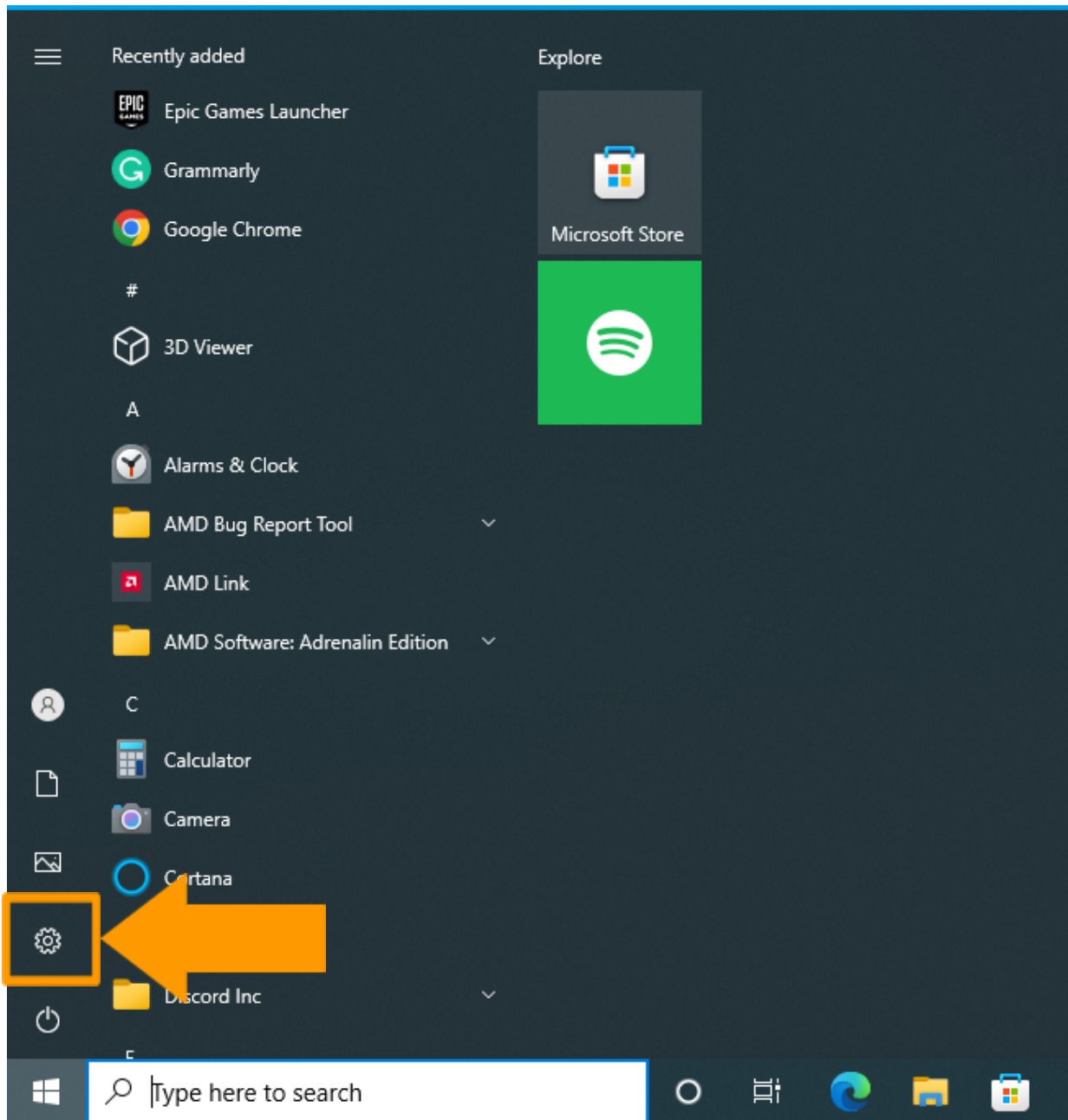




(646)758-6606
support@candotech.com
candotech.com

Step 2

Click on the setting icon on the start menu.

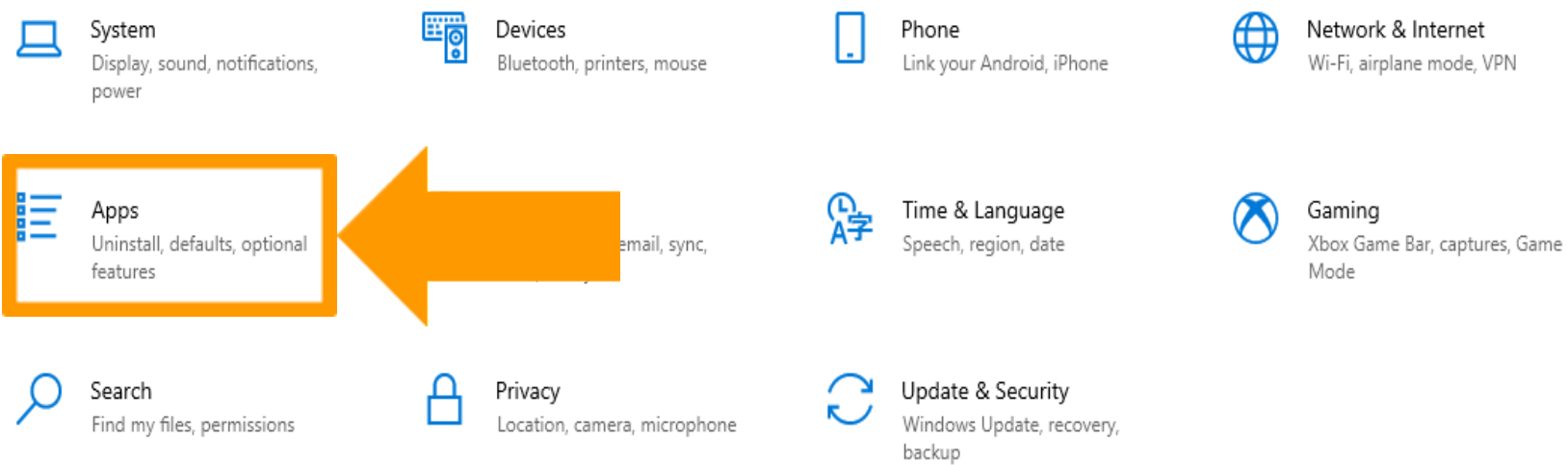




Step 3

Click on Apps

Find a setting 



The screenshot shows the Windows Settings application with various categories. The 'Apps' category is highlighted with a thick orange border and a large orange arrow pointing to it from the right. The categories and their sub-items are:

- System**: Display, sound, notifications, power
- Devices**: Bluetooth, printers, mouse
- Phone**: Link your Android, iPhone
- Network & Internet**: Wi-Fi, airplane mode, VPN
- Apps**: Uninstall, defaults, optional features (highlighted)
- Time & Language**: Speech, region, date
- Gaming**: Xbox Game Bar, captures, Game Mode
- Search**: Find my files, permissions
- Privacy**: Location, camera, microphone
- Update & Security**: Windows Update, recovery, backup



Step 4

Use the search bar to search for the application to uninstall.

Apps & features

Choose where to get apps

Installing apps only from Microsoft Store helps protect your device.

Anywhere

Apps & features

[Optional features](#)

[App execution aliases](#)

Search, sort, and filter by drive. If you would like to uninstall or move an app, select it from the list.

Search this list

Sort by: Name Filter by: All drives

47 apps found

	3D Viewer Microsoft Corporation	16.0 KB 5/19/2022
	Alarms & Clock Microsoft Corporation	112 KB 5/19/2022
	AMD Link Advanced Micro Devices Inc.	123 MB 5/18/2022
	AMD Software	416 MB 5/19/2022
	App Installer Microsoft Corporation	48.0 KB 6/28/2022
	Calculator Microsoft Corporation	16.0 KB 5/19/2022
	Camera Microsoft Corporation	16.0 KB 5/19/2022
	Cortana Microsoft Corporation	16.0 KB 6/9/2022



Step 5

Click on the Uninstall button to uninstall the application.

The screenshot shows the Windows 'Apps & features' settings page. At the top, it says 'Apps & features' and 'Choose where to get apps'. Below that, there's a dropdown menu set to 'Anywhere'. Further down, there's another 'Apps & features' section with links for 'Optional features' and 'App execution aliases'. A search bar contains the text 'firefox'. Below the search bar, there are filters for 'Sort by: Name' and 'Filter by: All drives'. It shows '1 app found'. The app listed is 'Mozilla Firefox (x64 en-US)' with a version of '102.0.1', a size of '208 MB', and a date of '7/7/2022'. At the bottom of the app entry, there are two buttons: 'Modify' and 'Uninstall'. The 'Uninstall' button is highlighted with an orange border, and a large orange arrow points to it from the right.